

## **RULES AND REGULATIONS GOVERNING THE LICENSING OF DHABA / EATING HOUSES IN HARIDWAR**

**State: Uttaranchal**

**Details of Licensing are as follows:**

### **Licensing Procedure:**

Only one license is needed for dhaba's in Haridwar and that is PFA license. Rule no. 49 and 50 of the Prevention of Food Adulteration Act govern the condition for sale and conditions for license. An application form which is provided free of cost at the municipal corporation is to be filled up by the applicant and submit the application to the health officer. The applicant has to submit 2 passport size photographs along with his application and should also mention complete detail about the concerned business. The municipal board will verify received application and will take the decision within 15 days after due consideration and the license will be issued after taking the prescribed fees and the intimation of the decision taken by the municipal board will be given to the applicant by the department. The license holder will be liable to provide all the information related to the business at the time of enquiry to the Enquiry Officer. The enquiry can be conducted by Licensing Authority himself or by his agency/officer/employ but who will be not less than the rank of Inspector.

### **Departments involved:**

Municipal Corporation itself is involved. The Executive Officer of the Municipal Corporation will be competent authority for issuance of license. The license issuing authority is the Health Officer.

### **Documents Required:**

1. Filled application form which is to be submitted to the health officer.
2. 2 passport size photograph along with his application with the complete details about the concerned business
3. Along with the PFA license application a copy of the registration of land where the dhaba is intended to be open if the place belongs to the applicant. If the place does not belong to the applicant then a receipt of lease should be attached with the application.

### **License Issue:**

The license for the business mentioned in the list will be issued from 1<sup>st</sup> April to 31<sup>st</sup> March and the validity of license will be one financial year. All licenses should be made during this time, otherwise in case of delay late fee which is prescribed by the licensing authority will be charged as surcharge.

### **Time Limit:**

There is no specific time limit mentioned for the issuance of license. But usually the license is issued within 7 days of the submission of the application form.

**License Fees:**

A fee of Rs.14 is to be given by the applicant and this fee will be given at all times when the applicant has applied for the new license or when the license is to be renewed. The break up of the fee is as Rs.10 for manufacturing and Rs.4 is for retail.

**License Renewal:**

In order to renew the license, the form which has to be submitted to get a new license should be submitted again for renewal and the same process is followed again. The application for renewal of the license will be submitted prior to 30 days of expiry of present license. The license will be renewed within one week after submitting the form.

**Renewal Fees:**

A fee of Rs.14 is to be given by the applicant and this fee will be given at all times when the license is to be renewed. The break up of the fee is as Rs.10/- for manufacturing and Rs.4 is for retail.

**Other Formalities:**

1. In case the licensee changes his business he has to intimate the municipal board within one month positively along with the detail of previous license in writing
2. In case of violation of any above mentioned rule the licensing authority can cancel the license in the public interest and in such cases the appellate authority will be the Chairman/ Officer in charge of municipal board
3. The place or building being used in the business where food products is displayed or sold or stored will be free from all unhygienic elements. The licensee will convert his place or building as required under the conditions for getting the license.
4. Licensee will not engage or employ any person who is suffering from any kind of communicable disease
5. The manufacturer or trader will keep a register {Form 4} in which manufactured, receipt or sold out articles will be entered regarding the quantity and detail of consignment and its destination and he will produce the said register for inspection where every licensee who is not a mobile vendor will prepare a signboard in bilingual language i.e. Hindi and English and will keep the said board at a place in the shop where it is easily visible to the consumers
6. There should be a written description on a board displaying the contents of the goods sold
7. Licensee is needed to manufacture or sell only pure products which should not have been adulterated. But mixed food products can be sold which are permitted of PFA Act 1955 or otherwise and label should be affixed on the said product as per these rules whenever licensing authority or authorized officer requires it. Here mixed food means products which are made by a mixture of both Desi Ghee and Refined Oil
8. The shopkeeper (other than the owner of Dabha) who prepares or trade sweets and other similar items from pure Desi Ghee will not sell the products in the same shop which are prepared by hydrogenated refined oil
9. The shopkeeper will display a notice board in bilingual i.e. Hindi and English in which he will clearly mention the vegetable oil or ghee used in food and sweets informing the same to the customers
10. The license will not use any printed paper including newspaper or waste paper for

the purpose of covering the food product or serving the food to the customers

11. The license will not store or trade such food articles the same premises which are not permitted in PFA Rules 1955 rule 50(1). The conditions of the license are apart from the rule 49 and 50 of PFA Rules 1955

**Penalty:**

1. Any violation of the procedures will be liable for the punishment which can be maximum Rs.1000 under the section 29(1) of Municipal Act 1916. The fine will be Rs.25 per day for each day till the violation is being continued. The Executive Officer of municipal board Haridwar will be the competent officer in this regard
2. If any person is found to be doing business without license then he will be given a notice to get a license within one month. If the concerned person still does not gets a license then a prosecution will take place against him in the court of law with the approval of Chief Medical Officer under section 7(3) of the PFA Act